

The Nar Valley Federation
Local Governance Committee Meeting
3.30pm on Tuesday 6th September 2026
At Castle Acre CE Primary Academy or via Google Meet



'Let your light shine'
Matthew 5:16

We are a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Autumn 1 2026 Agenda		
Item	Lead	Supporting Documents
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence	Chair	
2. Annual Governance Tasks 2.1 Notice to update register of interests and confirmations on GovernorHub 2.2 Adopt LGC Code of Conduct 2.3 Receive Scheme of Delegation 2.4 Receive Terms of Reference	Governance Professional	Governor Profile on GovernorHub
3. Minutes and Actions 3.1 Approve the minutes of the meeting held on 7/7/2026 3.2 Review actions from previous meetings	Chair	Minutes Actions List
4. Academy Vision 4.1 Discuss the vision and review it in line with the following questions: Does the vision reflect the current context of the community? (i.e. who we are) Does the vision offer a strategic direction for the school? (i.e. what are we doing) Does the vision have the intended impact and how do you know (i.e. why are we here) 4.2 Write or set an action point to write a letter from governors to the community restating the school's vision and their role in it. 4.3 Agree plan for presentations from leaders, linked to vision and ethos integration into the curriculum, to the LGC 4.4 Approve the RE Curriculum	Governors Governors/ Chair Governors/ HT HT/RE Lead	The SIAMS Framework – Governance Tasks and Duties RE Curriculum
5. Monitoring 5.1 Receive any outstanding monitoring feedback from last term. 5.2 Agree monitoring plan for the year.	All	LGC Schedule of Business Monitoring Resources

6. Safeguarding 6.1 Receive Trust issued updated Safeguarding Policy and assign action to ensure safeguarding policy published on academy website. 6.2 Update Safeguarding Training record and set a deadline for any governors outstanding	HT/Chair Chair/Gov Professional	Trust Safeguarding Policy GovernorHub training record
7. Policies and Compliance 7.1 Receive a list of new and updated Trust policies for information/assurance. * RSHE Policy * Safeguarding S16 Policy * Probation HR06 – All employees * Staff Substance Misuse HR29 * Collective Worship NS01 * Pupil Anti-Bullying NS04 * Parent Carer and Visitor Policy NS11 * Supporting Pupils with Medical Conditions S03 * Data Protection S09 * Capability S11 * Business Continuity Plan S18 * Risk Management S20 * Allergy Safety (NEW POLICY) S30 * Religious Education NS05 * Administration of Medicines NS16 * Recruitment and Selection HR05 * Adoption HR15 * Reference HR25 * Paternity HR28 7.2 Receive new and updated academy policies for approval. * NVF Attendance Policy * The Red Book * Nursery Policy (Hedgehogs Narborough) * Choices for Learning	Governance Professional	List on agenda
8. Governor CPD and Succession 8.1 Plan/Review CPD/Induction for Governors (including Safeguarding training) 8.2 Review and update LGC written Succession Plan.	Chair	Skills audit and training records Succession plan template and guidance
9. Reflection and Close 9.1 Closing Prayer	Chair	

Useful links

[Scheme of Delegation](#)

[Monitoring Resources including “What do we do and how do we do it?”](#)

[Schedule of Business](#)

[Governor Training](#)