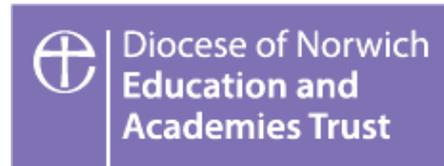


**THE NAR VALLEY FEDERATION OF  
CHURCH ACADEMIES**  
**Local Governing Body Meeting at 6.00pm on  
Tuesday 3 December 2024, via Teams ONLY**

***'Working Together for the Good of All'***



***'Let your light shine'***

Matthew 5:16

***We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.***

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

<b>Autumn 2 2024 Agenda</b>		
<b>1. Opening formalities</b> 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declarations of interests – new or related to agenda	Chair	
<b>2. Minutes and Actions</b> 2.1 Approve the minutes of the meeting held on 15/10/24 2.2 Review actions from previous meetings 2.3 Discuss matters arising from the minutes	Chair	Minutes Actions Summary
<b>3. Academy Improvement</b> 3.1 Receive presentation from Senior/curriculum leaders related to Single Change Plan and Governor monitoring. 3.2 Receive and discuss Headteacher's Report to Governors. 3.3 Receive safeguarding update from DSL. 3.4 Receive report from Safeguarding Governor including most recent check on Single Central Record for amendments each term.	Headteacher DSL Safeguarding governor	<a href="#">Headteacher's Report Guide</a> <a href="#">Safeguarding – What and How</a>
<b>4. Ethos and Community</b> 4.1 SIAMS - IQ2 How does the curriculum reflect the school's theologically rooted Christian vision?? How do leaders <i>know</i> ? (Use discussion to update the relevant section of the Summary or ongoing SEF). 4.2 Receive notice of any Pupil Withdrawals from RE/Collective Worship.	Chair  Headteacher	<a href="#">The SIAMS Framework Sept 24 – Governance Tasks and Duties</a> SIAMS SEF Action plans as needed <i>May be in HT report</i>
<b>5. Monitoring</b> 5.1 Receive governor monitoring feedback. 5.2 Update monitoring plan with completed and follow up actions.	All	<a href="#">Monitoring plan</a> <a href="#">Monitoring form</a>

<p><b>6. Policies</b></p> <p>6.1 Receive a list of new and updated Trust policies for information.</p> <ul style="list-style-type: none"> <li>• NS18 Early Years Charging and Admissions Policy Norfolk (for all Norfolk academies)</li> <li>• HR01 Staff Induction Policy</li> <li>• HR02 Discretionary and Statutory Leave of Absence Policy</li> <li>• HR06 Probation Policy – All Employees</li> <li>• HR09 Flexible Working Request Policy</li> <li>• HR20 Lockdown, Invacuation and Evacuation Policy Academy personalisation required</li> <li>• NS15 Trustee and Governor Expenses Policy</li> <li>• S17 Finance Policy</li> </ul> <p>6.2 Receive academy policies for approval as per policy schedule.</p> <ul style="list-style-type: none"> <li>• NVF Choices for Learning (Behaviour)</li> </ul>	<p>Headteacher/ School Business Manager</p>	
<p><b>7. Governor CPD and Succession</b></p> <p>7.1 Plan/Review CPD/Induction for Governors (including Safer Recruitment and Safeguarding training)</p> <p>7.2 Review and update LGB written Succession Plan.</p>	<p>Chair</p>	<p>Skills audit and training records <a href="#">Succession plan template and guidance</a> <a href="#">Training details</a></p>
<p><b>8. Reflection and Close</b></p> <p>8.1 Are we confident that our Local Governing Body understands how the Christian vision of our school(s) informs the academy's key priorities, and what is being done to build upon strengths and address weaknesses?</p> <p>8.2 Closing Prayer (create a schedule if helpful)</p>	<p>Chair</p>	

**Considerations for Governors**

Governors can use this list of questions as a prompt to formulate their own questions in the meeting. This is not an exhaustive or required list of questions.

Consider the following of each report/verbal presentation:

1. Where is there success or challenges?
2. Why?
3. What action is being taken?
4. How will the school know action taken has been successful and how/when will that be reported to governors?
5. How are the ethos, vision and values of the school reflected in all the school's activities?

**As a Governor, does what you have read, what is being said and what you have seen build a consistent picture?**

**[Question ideas for Governors](#)**

All scheduled and Modern Governor training can be accessed via the Training tab in the DoN Governor Support area on GovernorHub.

A guide to training that governors should prioritise is available [here](#).