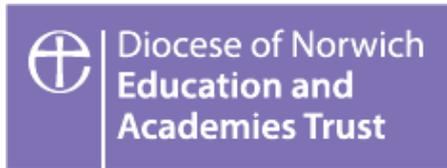


**THE NAR VALLEY FEDERATION OF
CHURCH ACADEMIES**

**Local Governing Body Meeting at 6.00pm on
Tuesday 15 October 2024, at Castle Acre CE
Primary Academy and via Teams**

‘Working Together for the Good of All’



‘Let your light shine’

Matthew 5:16

We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Autumn 1 2024 Agenda		
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Presentation to Governors by Head and Deputy Head Pupils	Chair	
2. Annual Governance Tasks 2.1 Notice to update register of interests on GovernorHub 2.2 Adopt LGB Code of Conduct 2.3 Receive Scheme of Delegation 2.4 Receive Terms of Reference		
3. Minutes and Actions 3.1 Approve the minutes of the meeting held on 16/07/2024 3.2 Review actions from previous meetings 3.3 Discuss matters arising from the minutes	Chair	Minutes Actions Summary
4. Academy Improvement 4.1 Receive Single Change Plan/Academy Improvement Plan for information to aid monitoring planning. 4.2 Single Change Plan - Agree plan for presentations from leaders, linked to school priorities, to the LGB. 4.3 Receive and discuss annual Self-Assessment Review of Safeguarding. 4.4 Receive report from AIR meeting regarding standards and improvement and current risk rating and feedback from external visits. 4.5 Consider recommendations from external reviews of the academy (e.g. Ofsted, DfE or DNEAT), agree actions governors will support and progress review points.	Headteacher All Headteacher/ DSL Chair All	SCP SCP Self-Assessment Review of Safeguarding. Verbal Discussion
5. Ethos and Community 5.1 SIAMS - IQ1 How does the school’s theologically rooted Christian vision enable pupils and adults to flourish?	Chair	The SIAMS Framework Sept 24 – Governance

<p>How do leaders know that the theologically rooted Christian vision is enabling people to flourish? (Use discussion to update the relevant section of the Summary or ongoing SEF).</p> <p>5.2 Set dates for monitoring Vision and Ethos, Pupil Voice and Spirituality in Au2</p>	All	<p>Tasks and Duties SIAMS SEF Action plans as needed</p> <p>Monitoring plan</p>
<p>6. Risk Management</p> <p>6.1 Receive Risk Assessments for educational visits and curriculum areas</p>	Headteacher	Risk Assessments
<p>7. Monitoring</p> <p>7.1 Agree monitoring plan (if not already covered off elsewhere).</p> <p>7.2 Receive governor monitoring feedback.</p> <ul style="list-style-type: none"> • SCR Monitoring MB • Safeguarding Monitoring MB <p>7.3 Update last year’s monitoring plan with a note of closed/completed actions and any items being carried forward into this year.</p>	All	<p>Monitoring plan</p> <p>Monitoring form</p>
<p>8. Policies</p> <p>8.1 Receive a list of new and updated Trust policies for information.</p> <ul style="list-style-type: none"> • Complaints Procedure • Health & Safety • Statement of Procedures for Dealing with Allegations • SEND Policy • Parent, Carer and Visitor Conduct Policy (new policy) • Exit Interview Policy • Data Protection Policy • Alternative Provision Policy <p>8.2 Receive Trust issued updated Safeguarding Policy and assign actions to ensure safeguarding policy signed and on website and governor training completed.</p> <p>8.3 Agree academy policy review schedule.</p> <p>8.4 Receive academy policies for approval as per policy schedule.</p> <ul style="list-style-type: none"> • Attendance • The Red Book 2024/25 	Headteacher/ School Business Manager	Safeguarding policy
<p>9. Governor CPD and Succession</p> <p>9.1 Plan/Review CPD/Induction for Governors (including Safer Recruitment and Safeguarding training)</p> <p>9.2 Review and update LGB written Succession Plan.</p>	Chair	<p>Skills audit and training records</p> <p>Succession plan template and guidance</p> <p>Training details</p>
<p>10. Reflection and Close</p> <p>10.1 Are we confident that our Local Governing Body understands how the Christian vision of our school(s) informs the academy’s key priorities, and what is being done to build upon strengths and address weaknesses?</p> <p>10.2 Closing Prayer (create a schedule if helpful)</p>	Chair	

Considerations for Governors

Governors can use this list of questions as a prompt to formulate their own questions in the meeting. This is not an exhaustive or required list of questions.

Consider the following of each report/verbal presentation:

1. Where is there success or challenges?
2. Why?
3. What action is being taken?
4. How will the school know action taken has been successful and how/when will that be reported to governors?
5. How are the ethos, vision and values of the school reflected in all the school's activities?

As a Governor, does what you have read, what is being said and what you have seen build a consistent picture?

Question ideas for Governors

All scheduled and Modern Governor training can be accessed via the Training tab in the DoN Governor Support area on GovernorHub.

A guide to training that governors should prioritise is available [here](#).