

**THE NAR VALLEY FEDERATION OF
CHURCH ACADEMIES**

**Full Meeting of Local Governing Body at 6.00pm
on Tuesday 19th March 2024, at Castle Acre CE
Primary Academy and via Teams**



‘Let your light shine’

Matthew 5:16

We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Spring 2 2024 Agenda		
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	See Note 1
2. Minutes and Actions 2.1 Approve the minutes of the meeting held on 13/02/24 2.2 Review actions from previous meetings 2.3 Discuss matters arising from the minutes	Chair	Minutes Actions Summary
3. Academy Improvement 3.1 Receive presentation from SENDCo. 3.2 Receive presentation from leaders related to single change plan priorities, as arranged in Autumn 1 meeting. 3.3 Receive and discuss Headteacher's Termly School Self-Evaluation Report including the analysis of the vulnerable groups across the school and progress re single change plan. 3.4 Receive update from DSL and Safeguarding Governor 3.5 Receive verbal update from HT regarding current finance position, and Trust GAG pooling proposal.	SENDCo English Lead Headteacher DSL/Governor Headteacher	Report from ES Report from JB
4. SIAMS and Ethos 4.1 SIAMS - IQ4 How does the school's theologically rooted Christian vision create a culture in which pupils and adults are treated well? (Use discussion to update the relevant section of the Summary or ongoing SEF). 4.2 Receive notice of pupil withdrawals from RE. 4.3 Consider specific monitoring tasks around pupil voice, collective worship and the school environment.	Chair	The SIAMS Framework September 2023 – Governance Tasks and Duties SIAMS SEF Action plans as needed
5. Risk Management 5.1 Review academy Risk Register 5.2 Review the Academy Business Continuity Plan	Chair & Headteacher	Risk Register BCP

6. Monitoring 6.1 Receive governor monitoring feedback 6.2 Actions from Governor Monitoring 6.3 Update monitoring plan with completed and planned actions 6.4 Continue planning to implement pupil and parent voice monitoring as necessary	Governors	Monitoring plan template Monitoring form
7. Policies 7.1 Note new and updated policies issued by the Trust <ul style="list-style-type: none"> • Secure Handling of Information provided by the DBS 7.2 Receive academy policies for approval as per policy schedule. - None at this meeting.	Headteacher	
8. Governor CPD and Succession 8.1 Plan/Review CPD/Induction for Governors (including Safer Recruitment and Safeguarding training) 8.2 Review and update LGB written Succession Plan.	Chair	See note 2 Skills audit and training records Succession plan template and guidance
Reflection <i>Are we confident that our Local Governing Body understands the academy's key priorities, knows what is being done to build upon its strengths and address its weaknesses and how our Christian vision informs this?</i>		

Considerations for Governors

Governors can use this list of questions as a prompt to formulate their own questions in the meeting. This is not an exhaustive or required list of questions.

Consider the following of each report/verbal presentation:

1. Where is there achievement (success) or underachievement (less success)?
2. To what extent?
3. Why?
4. What action is being taken?
5. How will the school know action taken has been successful and how/when will that be reported to governors?
6. How are the ethos, vision and values of the school reflected in the school's activities?

As a Governor, does what you have read, what is being said and what you have seen build a consistent picture?

Notes

1. Declarations should be completed by each governor via GovernorHub. Go to your profile by clicking on your name at the top of the screen and then:
 - click the Declarations tab
 - Edit or delete existing declarations of interest by clicking on the 3 dots to the right of the declaration
 - To add a new declaration, click the 'Add a new declaration' button
 - Once your declarations are correct, click the Confirm button
2. All scheduled and Modern Governor training can be accessed via the Training tab in the DoN Governor Support area on GovernorHub.
 A guide to training that governors should prioritise is available [here](#).